



**BOYS & GIRLS CLUB
OF WATERTOWN**

Mission Statement

“To inspire and enable all young people to realize their full potential as productive, responsible, and caring citizens.”

Title: Behavioral Health Social Worker

Reports To: Executive Director

Status: Full-Time Exempt

The primary role of the Behavioral Health Social Worker is to provide social, emotional and behavioral support as well as strength-based management services for children and families promoting success within the Boys & Girls Club, school, and community. The Behavioral Health Social Worker is responsible for the comprehensive evaluation of bio-psychosocial, emotional, vocational and functional needs of young people: Develops individual service plans in coordination with the Boys & Girls Club of Watertown range of services, as well as leverages relevant community resources and referrals as needed. Integrating a social, emotional and trauma informed lens to the practice, the Behavioral Health Social Worker provides impactful individual, family and group services, case management, evaluation, consultation, crisis intervention, grief support, and community referrals. The Behavioral Health Social Worker will work collaboratively with Boys & Girls Club staff, public School District employees, and other public entities who support the youth and connect the family to any and all appropriate care. The Behavioral Health Social Worker will effectively manage a case load and ethical documentation while adhering to an evidence-based practice framework to manage and encourage progress for Boys & Girls Club members. The Behavioral Health Social Worker will be guided by the Boys & Girls Club mission statement.

The Boys & Girls Club environment is a fast-paced and fun place for kids ages 4 -18. Our members opt-in to various activities from cultural arts to STEM programming, to sports, leadership programs and more. The Boys & Girls Club is open after school during the academic year, and all day during the summer months. Boys & Girls Club members are looking for a safe place to engage with peers, receive a healthy meal, and have FUN. To be impactful in this setting, the Behavioral Health Social Worker must be flexible and able to work with youth in a variety of settings, work collaboratively with a team of Boys & Girls Club staff, react quickly to stressful situations, interact positively with youth and their families of all backgrounds, and maintain an emotionally positive environment for our members.

Position Responsibilities:

- Provide trauma informed, crisis prevention, intervention and safety planning services, along with stress management and life skills development, assisting members and their families.
- Working hours will vary daily throughout the school year and summer. May be called upon after scheduled hours to help in a crisis situation.

- Responsible for intake and assessment: community referral, case coordination and advocacy.
- Maintain accurate detailed observation and progress records and complete necessary electronics data entry into client management information system in a timely manner. Identify trends in data to assist in collaborative service planning.
- Ability to identify, assess and intervene effectively with mental health symptoms and behaviors.
- Experience working with strength-based, restorative justice, trauma informed care practices, and client centered models.
- Adhere to laws regarding confidentiality and mandatory reporting requirements and maintain necessary compliance documentation.
- Responsible for supporting program services and staff training. For example, crisis intervention or to provide staff with trauma informed education.
- Develop and maintains good relationships with Boys & Girls Club members and their families.
- Collaborates with staff members, youth diversion program and established community partners.
- Provide training and support regarding behavior management best-practices for Boys & Girls Club staff as needed.
- Lead, develop and develop case plans to evaluate care management and progress toward Boys & Girls Club members goals.
- Managing prevention/evidence-based programming while ensuring grant deliverables.
- Ongoing administrative duties including maintaining thorough and professional progress notes, termination plans, and communication with families, Boys & Girls Club staff and community partners.
- Other duties as assigned.

Knowledge and Skills

- Excellent interpersonal skills and motivation to work as part of a dynamic team in a youth-serving setting.
- Knowledge and appreciation for client populations' cultural, religious, ethnic, and social systems in interactions, care planning, and education.
- Excellent written, oral communication, and public speaking skills.
- Perform in accordance with evidence-based clinical framework: achieve standards of care and application of clinical policies and procedures for all Boys & Girls Club members and parents/guardian.
- Skill in providing care appropriate to the age of the youth and families served within the professional setting. Skill in establishing a therapeutic alliance and engaging the client in collaborative goal setting and prioritizing their needs.
- Has experience and skills using youth-focused curriculum on topics including but not limited to: anxiety, depression & suicide, LGBTQ+ services, healthy relationships, grief, substance use, domestic violence, general stress and bullying.
- Ability to maintain professional boundaries and confidentiality of records.

Qualifications

- Bachelor's Degree or Master's in Counseling or Social Work from a CSWE accredited college or university.

- In the process of obtaining or currently licensed as a Counselor (LPC), Social Worker (LSW) or Licensed Clinical Social Worker (LCSW).
- 2 years of experience is preferred.
- Self-motivated and ability to learn quickly.
- A thorough understanding of confidentiality and discretion and a working knowledge of HIPAA.
- Within scope of job, requires critical thinking skills, decisive judgement and the ability to work with minimal supervision. Must be able to work in fast paced environment.
- A valid driver's license and the ability to maintain counseling or social work certifications.

PHYSICAL REQUIREMENTS/WORK ENVIRONMENT:

The Behavioral Health Social Worker may have to manage a number of projects at one time, and may be interrupted frequently to meet the needs of youth and organizations. The Behavioral Health Social Worker may find the environment to be busy, noisy and candidate will need excellent organization and time and stress management skills to complete the required tasks. The Behavioral Health Social Worker must remain patient and committed to the activities, and may have to engage in conflict resolution or crisis management at times.

DISCLAIMER:

The information presented indicates the general nature and level of work expected of employees in this classification. It is not designed to contain, nor to be interpreted as, a comprehensive inventory of all duties, responsibilities, qualifications and objectives required of employees assigned to this job.

Employee Signature

Date

Most Current 2021